

**BUCKSPORT TOWN COUNCIL MEETING
7:00 P.M., THURSDAY, FEBRUARY 10, 2011
TOWN COUNCIL CHAMBER-BUCKSPORT TOWN OFFICE**

1. Mayor David Keene called meeting to order at 7:00 P.M.
2. Members Present: Michael Ormsby, David Kee, David Keene, Jeff Robinson, Brian Leeman and Robert Howard. Member Absent: Byron Vinton.
3. Consider minutes of previous meetings

No minutes to be considered.
4. Receive and review correspondence and documents
 - a. Departmental Reports
-Council Members received copies of departmental reports and were asked to direct any questions or concerns to the Town Manager or Department Heads.
 - b. Highway Simplification Study
-Council Members received copy of letter from Bruce A. Van Note, MDOT indicating that a copy of the final report of the Highway Simplification Study was forwarded to the Transportation Committee. Any council member wishing to review the report may see the Town Manager.
 - c. Route 15 Improvements
-Scott Bickford, MDOT sent letter to Town Manager with regards to the construction of Route 15 during the 2011 construction season.
 - d. Central Maine Power Company
-Central Maine Power Company has contracted with VSI Meter Services to install new meters for all of CMP customers. Work will begin shortly.
 - e. Wilson Hall
-Town Manager provided a copy of the legal opinion regarding the status of Wilson Hall received from Diane S. O'Connell, Patterson Law Office.
 - f. Hallee Property (f/n/a Nason Property)
-Town Manager provided a copy of the legal opinion regarding the status of Hallee Property (f/n/a Nason Property) received from Diane S. O'Connell, Patterson Law Office.
 - g. Proposed Amendment to Appendix K Land Use

A copy of the proposed ordinance was provided to members of the town council for their review. Members will be asked to introduce the ordinance at the next town council meeting.

h. Financial Reports

-Council members were provided copies of the financial reports for the period ending 1-31-2011, which should equate to 59.6% of the total budget, either collected or expended to-date. The information provides an overall view of the town's finances and comparison to year-end projections.

5. Consider introducing ordinance entitled "Amendment to Chapter 2 Administration"

The amendment is for the purpose of changing language in the ordinance that pertains to family medical leave, computation of sick leave, work hours for regular part-time employees, annual review of the Lockout-Tag out Policy, annual review of employee driver licenses, and use of cell phones when operating a vehicle while on town business.

It was motioned by Brian Leeman, seconded by Jeff Robinson and unanimously voted to introduce ordinance entitled "Amendment to Chapter 2 Administration", and hold public hearing at our March 10th Council meeting.

6. Consider Resolve #R-2011-92 setting policies regarding the care and adoption of animals at the animal shelter

Town Manager indicated the draft policies pertaining to the care and adoption of animals brought to the shelter has been prepared by the Bucksport Police Chief and Animal Control Officer as recommended by the Animal Shelter Study Committee.

It was motioned by Brian Leeman, seconded by David Kee and unanimously voted to approve Resolve #R-2011-92.

7. Consider Resolve #R-2011-93 to expend TIF Revenues to prepare a DACUM for the pulp and paper training course

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2011-93.

8. Consider Resolve #R-2011-94 to expend funds from the Fire Department Equipment Reserve for a pickup

It was motioned by David Kee, seconded by Jeff Robinson and unanimously voted to approve Resolve #R-2011-94.

9. Consider Resolve #R-2011-95 regarding request from Leadbetter Realty Trust for Tax Incremental Financing (TIF) for improvements at 96 Main Street

It was motioned by Brian Leeman, seconded by Jeff Robinson and voted to approve Resolve #R-2011-95.

Voted In Favor: Michael Ormsby, David Kee, David Keene, Jeff Robinson, Brian Leeman.

Opposed: Robert Howard

Voted: Favor 5 - 1

10. Consider Resolve #R-2011-96 to set policy regarding accrual salaries and wages at year end

It was motioned by Jeff Robinson, seconded by David Kee and unanimously voted to approve Resolve #R-2011-96.

11. Consider Resolve #R-2011-97 referring matter pertaining to plowing of public parking lots to the Ordinance Committee

It was motioned by Brian Leeman, seconded by Michael Ormsby and unanimously voted to approve Resolve #R-2011-97.

12. Consider Resolve #R-2011-98 referring matter of forming a power supply group to the Finance Committee

It was motioned by Brian Leeman, seconded by Robert Howard and unanimously voted to approve Resolve #R-2011-98.

13. Consider Resolve #R-2011-99 setting date for the second regular town council meeting in February

It was motioned by Brian Leeman, seconded by Michael Ormsby and voted to approve Resolve #R-2011-99.

Voted In Favor: Michael Ormsby, David Kee, David Keene, Jeff Robinson, Brian Leeman.

Opposed: Robert Howard

Voted: Favorable 5 - 1

14. Consider issuing licenses or permits, if any

No licenses or permits to be issued.

15. Town Manager's Report

- a. Wilson Hall
 - Council members received a copy of the attorney's opinion regarding the options available, and will recommend at the next Town Council meeting that public hearing that was previously scheduled to hear testimony regarding the condition of the building be indefinitely postponed. The Town Council will be asked vote to on this issue at the next town council meeting.
- b. Jed Prouty
 - Rick Malm with the firm Lewis and Malm have reported that the report his firm is preparing regarding the extent of improvements required at the Prouty will be available February 18. Once information is received, Dave Milan will proceed to meet with several developers that have shown an interest in the property. Town Manager will continue to monitor the funds that may become available to help with the improvements to the building.
- c. Housing Rehab Grant
 - The public hearing has been scheduled for March 10th. A letter will be sent to all applicants requesting that they attend the hearing. The application is due in April and over 90 applications have been received for the program.
- d. Town Power Supply Group
 - A meeting is scheduled with the consultant for February 17th at 7:00 P.M. at the town office. All Council members are encouraged to attend.
- e. Labor Negotiation
 - Notices have been received from two of the bargaining units who want to begin the contract negotiations. Once Byron returns on February 15th, the Negotiations Committee will be getting together to begin the process.
- f. Health Insurance
 - On March 8th at 7:00 P.M., a representative from MMA will be in Bucksport to review the different health plans they have available. Council members and full-time employees will be encouraged to attend.
- g. School Budget
 - RSU#25 has begun to hold their budget workshops. Town manger and finance director will be attending the budget meetings. Town Manager will invite the Superintendent of Schools to meet with the town council sometimes in April to answer questions regarding budget.
- h. Snow Removal
 - Highway Department has been very busy plowing and sanding the roads. All funds budgeted for purchase of sand and salt have been expended.

The highway budget will realize a significant overdraft if it snows much more.

i. Town Council Meeting

-Town Manager will be on vacation the week of February 21st through the 25th, and the second town council meeting is on February 24th. Therefore, it was recommended the council meeting be held on February 28th

16. Discussion items

Ordinance Committee meeting on Thursday, February 17th, 2011 at 6:00 P.M. at the Town Office.

Finance Committee meeting on Thursday, February 17th, 2011 at 7:00 P.M. at the Town Office.

17. Adjournment

It was motioned by Robert Howard, seconded by David Kee and unanimously voted that the meeting be adjourned.

Meeting adjourned at 7:40 P.M.

Respectfully submitted,

Kathy L. Downes
Council Secretary